

REPORTS INVENTORY						CONTROL NO.	
PREPARE IN DUPLICATE						DDS/OL/RECD-20	
1. TITLE OF REPORT (if a fill-in report include Form No.) Water Pollution Control						2. TYPE OF REPORT	
3. FUNCTIONAL AREA						STATISTICAL	
						<input checked="" type="checkbox"/> NARRATIVE	
						MACHINE-NAME LISTING	
4. NO. OF COPIES PREPARED 7						5. FREQUENCY (weekly, monthly, quarterly, etc.) Annual	
6. DISTRIBUTION (No. of components not number of copies) 2						7. ADMIN. GENERAL	
8. ADP PROCESSING						9. DIRECTIVE AUTHORITY REQUIRING REPORT	
7. FORMAT (memorandum, form computer print-out, etc) Letter						Bureau of the Budget Circular No. A-18 dtd 18 May 70	
10. PREPARING COMPONENT (include lowest level contributing information to report) RECD & Field Engineering Branch						11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) Construction Reports	
12. COST FACTORS							
A. MANUAL PREPARATION AND REVIEW COSTS							
GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	=	COST PER YEAR
GS-13.1	8.06	4		32.24	1		32.24
B. COSTS OF COMPUTER PRODUCED REPORTS							
TOTAL COSTS PER YEAR						32.24	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. Bureau of the Budget Requirement.							
14. FUTURE GOALS							
GOAL PROPOSED BY COMPONENT FOR THIS REPORT						ESTIMATED SAVINGS	
<input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE 16. DATE OF INVENTORY 9 October 1970						MAN-HOURS	
						DOLLARS	
						18. EXTENSION	
Executive Officer, Real Estate and Construction Division, OL						25X1	